



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: December 20, 2017

TO: Select Local Educational Agencies (LEAs) Michigan Electronic Grants System Plus (MEGS+) Authorized Officials and Consolidated Application Main Contacts

FROM: Fred Williams, Manager, Regional Support Unit
Office of Field Services (OFS) *Fred J. Williams*

SUBJECT: 2017-18 Title I, Part A Comparability

The 2017-18 Title I, Part A Comparability Certification, is available electronically on the [2017-18 Title I Comparability](#) page on the [OFS website](#) under Current Topics. LEAs are required to submit the completed Title I, Part A Comparability Certification to MDE-TitleIPartAComparability@michigan.gov by **January 19, 2018**.

For 2017-18, the MDE will not be requiring LEAs to upload a completed Comparability Worksheet in MEGS+. LEAs are still required to maintain source documentation to demonstrate that they meet comparability requirements and that any needed adjustments to staff assignments were made to ensure compliance with the comparability requirement.

LEAs are required to complete Title I, Part A Comparability if the LEA has more than one school in a grade span and at least one Title I school in that grade span. Grade spans should be identified in the same manner as LEAs have defined them on Screen 1, Grade Span Groupings, in the 2017-18 Title I School Selection (TISS) application in MEGS+.

Title I, Part A Comparability should be calculated based on the data from the fall pupil membership count day for the **2017-18** school year, unless the LEA's enrollment decreased significantly soon after the membership count day. LEAs enrolling large numbers of migrant students for a limited time in the fall may base their comparability calculations on another date prior to the **January 19, 2018** submission date.

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It is important for LEAs to establish an internal protocol to facilitate the completion of Title I, Part A Comparability calculations so that there will be time allowed for the review and potential revision of the resources allocated to schools to ensure they are comparable.

If the initial Title I, Part A Comparability calculations do not verify comparability, general fund staffing adjustments must be made by the end of the second semester or third trimester in the same year to meet Title I, Part A Comparability requirements.

If you have questions regarding Title I, Part A Comparability, please contact your OFS Regional Consultant at 517-373-4004.

If you have questions regarding the submission of the Title I, Part A Comparability Certification, please contact Judy Thelen at ThelenJ8@michigan.gov or 517-335-1266.